

Dr. Ronald P. Dapice. D.D.S.
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waldorffamilydentistry.com

Revised 1/31/11

Office Hours

Monday 2:00 p.m. to 6:30 p.m. Tuesday 2:00 p.m. to 6:30 p.m.
Wednesday 9:00 a.m. to 1:00 p.m. Thursday 2:00 p.m. to 6:30 p.m.
Every Other Friday and Saturday 9:00 a.m. to 1:00 p.m.

Welcome to our office! We are pleased that you have chosen this office for your dental needs. We would like to take this time to explain our payment policies. If you have any questions, please feel free to ask.

1. We require payment at the time services are rendered. If you are unable to pay, please let us know before any dental work is done.
2. We accept Visa and MasterCard as forms of payment.
3. We accept private insurance plans and will gladly file your insurance claim for you. We do request that you pay your portion of the bill at the time of service. If you are unable to do so, please let us know before any dental work is done.
4. We accept personal checks with proper identification. Please be advised there is a \$50.00 service charge for all returned checks.
5. Payment contracts can be established in cases, which require extensive dental care. You must discuss this first with the doctor.
6. Accounts placed for collection or necessitating legal action will have collection costs and/or legal fees added. A charge of \$10.00 plus 50% of the balance owed will be added to any account not paid in full in 90 days.
- 7. There is a charge for broken appointments (no shows), late arrivals and all cancellations made within 48 hours of your scheduled appointment. Rescheduling an appointment is considered a cancellation. The charge is \$15.00 for every 10 minutes you are scheduled for.**

I understand the financial policies of this office as explained above and agree to abide by them.

Print Name

Date

Signature

(If Under 18, Parent or Guardian Signature Required)